

Chicago Legal Clinic, Inc.

Chancery Division Advice Desk

Overview:

The Chancery Division Advice Desk helps pro se litigants understand the legal process and assists with the preparation of documents such as petitions, responses, motions, etc., so that litigants can more effectively present their cases in court. The subject matter of the cases heard in the Chancery Division include: mortgage foreclosures, administrative review, accountings and related issues, declaratory judgments regarding insurance policies, specific performance, partitions, injunctions, and other equitable remedies. The Desk also provides advice in Name Change cases.

Location:

Richard J. Daley Center, 50 West Washington Street, Concourse Level,
CL-16, Chicago, IL 60602

Clinic Attorney:

Brandon Williams, Supervising Attorney

Volunteers:

- ❑ **Volunteer attorneys and 711-law students** staff the desk under the supervision of Clinic attorneys. Training for volunteers is provided at the Advice Desk.
- ❑ **Attorneys must be licensed to practice in Illinois.**
- ❑ **Law students must have a 711 license or be eligible for a 711 license (Supreme Court Rule 711).**

Time Commitment:

- ❑ The Advice Desk is open from 8:30 a.m. to 4:00 p.m., Monday through Friday.
- ❑ A minimum of four hours service for one day.

Apply to Volunteer:

Email a brief cover letter and resume to: Lucia Torres, Volunteer Coordinator, at ltorres@clclaw.org.